

# Gwynn & Edwards, P.A.

## REFINANCE CHECKLIST

Please Fax information to **919-871-0701** or e-mail to [closings@gwynn-edwards.com](mailto:closings@gwynn-edwards.com)

**If possible, please provide us with a copy of your title insurance policy.**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

Company \_\_\_\_\_

Company \_\_\_\_\_

Current Mortgage Information for 1<sup>st</sup> Mortgage and/or 2<sup>nd</sup> Mortgage /Equity Line (if applicable.)

Loan # \_\_\_\_\_

Loan # \_\_\_\_\_

Phone # \_\_\_\_\_

Phone # \_\_\_\_\_

Date of last payment (s) you intend to make: \_\_\_\_\_

Social Security or Tax ID # \_\_\_\_\_ / \_\_\_\_\_

Who is your Homeowner's Insurance Provider? \_\_\_\_\_

If Traveler's, what is your member/policy number? \_\_\_\_\_

Contact/Agent name \_\_\_\_\_ Phone # \_\_\_\_\_

Gwynn & Edwards, P.A. has my full authorization to obtain payoff statements on my current loan(s).

In the event my loan is an equity line, this authorization shall also serve as my written request to close the line to future advances and close the account upon payment in full.

  X   \_\_\_\_\_

  X   \_\_\_\_\_

